

## Steps to making a Dynamic Online Test/Drill in ExamView

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For more information: [math247.jot.com](http://math247.jot.com)

1. Open the ExamView bank to check it.
  - Make sure numeric response questions only allow a single answer.
2. Save your bank - remember the **title of the bank**.
  - I REALLY recommend that the title and filename are the same...
3. Switch to Test Builder mode: **File** -> **Switch to Test Builder**.
  - Click on OK to "Create a New Test using the QuickTest Wizard"
4. Type in name of test – I recommend the same title as **title of the bank**.
  - Click on Next.
5. Click on the **title of the bank** and then on Select (at Right).
  - Click on Next.
6. Click on Select All.
  - Click on Next.
7. Click on Finish.
8. Save this test – I recommend the same name as *filename of the bank*.
  - I think you must do this step even if you don't need a regular test! For sure if you are using EV4, you have to save something first or your online test won't show up in the list – I remember having this problem!)
    - \*By default, it will save this file in the folder c:\examview\tests.
9. Click on **File** -> **Publish OnLine Test**
10. Type in name of online test – I recommend the same title as **title of the bank/test**.
  - Click on Next.
  - Click on Next
11. Down in **Step 5** – Select "Calculate new algorithm values for each student".
  - Click on Next.
12. In **Step 6** - I change 99 to 2 – but whatever...
  - Click on Next.
  - Click on Save - I recommend the same name as *filename of the bank/test*.
    - \*It will save this file in the same folder as the test – the type is .eot
13. Upload this file to the folder of your choice on your website.

**You are ready to use it!**

**Of course, the user must have EVPlayer installed.**

(to get it: go to [www.examview.com](http://www.examview.com) -> download center -> trial versions and players)

14. Open a browser and type in the whole address
  - (e.g. <http://www.mathcasts.org/ev/tests/Factoring.eot>)
15. It will ask you whether you want to **open** it with ExamView Player or **save** it to disk – both have their advantages and disadvantages.
  - Right now, click on Open and OK.
16. Click on the ExamView Player image to get started faster....
17. Type in something by name (I type in a "1") and
  - Click on Next – do not type anything in ID.
18. The **title** of the online test will be displayed
  - If necessary select it (see below -A) and then
  - Click on Next.
  - Click on Start.

In both cases: each time you open the test it will generate new algorithm values.

A. If you click on OPEN with EV Player:

– the online test has been saved in a temporary folder and when you close down all browsers and/or instances of EV Player, the test will be deleted. However

- if you click in the browser window again, another copy will be downloaded and all copies will be displayed in the list of possible tests.
- if you have opened other online tests, without closing down all browsers and/or instances of EVPlayer, those titles will also be displayed...

B. If you click on SAVE:

– the online test will be saved on your hard disk according to your defaults. Even if you open it directly, you will be asked to select the test from the list and of course ALL of your saved tests will ALWAYS appear in your list of possible tests.

Definitely the above is why I ALWAYS make the title and the filename the SAME!!